



## IPC Excellence in Facilitation for Level 3 Certification

18-20 March, Flag Room, FAO Rome

Session aims:

- to build on and improve the training skills of IPC practitioners;
- to further enhance practitioners' ability to facilitate analysis workshops and training sessions.

	Day 1: Context and needs
09:00 – 10:00	1. Welcome and introduction
10:00 – 10:30	2. Facilitation competencies
10:30 – 11:00	<i>Break</i>
11:00 – 13:00	3. What makes a successful Phase Classification analysis workshop and training session? What are some of the ways in which training sessions and analysis workshops fail to live up to expectations?
13:00 – 14:00	<i>Lunch</i>
14:00 – 15:30	4. Adult learning styles 5. Dealing with challenges
15:30 – 16:00	<i>Break</i>
16:00 – 17:00	6. How to make the most of this workshop

	Day 2: The Mechanics
09:00-09:30	7. Review of day 1 and introduction to day 2
09:30 – 10:30	8. The components of a training session
10:30 – 11:00	<i>Break</i>
11:00 – 13:00	9. Active listening
13:00 – 14:00	<i>Lunch</i>
14:00 – 15:30	10. Dealing with difficult participants 11. Dealing with difficult situations
15:30 – 16:00	<i>Break</i>
16:00 – 17:00	12. Reading and managing the power dynamics in a room 13. How different people behave in meetings and how best to involve them



	Day 3: Making it even better
09:00-10:30	14. Review of day 2 and preparation for role plays
10:30 – 11:00	<i>Break</i>
11:00 – 13:00	15. Facilitation role plays 16. Principled negotiation
13:00 – 14:00	<i>Lunch</i>
14:00- 16:00	17. Facilitation and presentation tips 18. Conflict styles
15:30 – 16:00	<i>Break</i>
16:00 – 17:00	Closure session and evaluation